

LOCK-UP SCHEDULE

Schedule: March 2018– February 2019

DUTIES

Be at the church by 10:00 am

Set up the Debit machine and stay at counter to assist when necessary.

After offering, go with counter to office to record morning offering
(must be two to count).

After the service, reconcile debit machine with counter (@12:20).

Make sure ALL doors are closed and locked (including Emergency exit doors.)

Make sure all lights and fans are off.

Everyone should be out of the church by 1:00 pm.

If you can't make it for your scheduled date please switch with someone on
the schedule.

Thanks for your work, it's greatly appreciated!

March 2018

4th Joseph
11th Matt
18th Lynn
25th Noreen

April

1st Leslie
8th Joseph
15th Matt
22nd Lynn
29th Noreen

May

6th Leslie
13th Joseph
20th Matt
27th Lynn

June

3rd Noreen
10th Leslie
17th Joseph
24th Matt

July

1st Lynn
8th Noreen
15th Leslie
22nd Joseph
29th Matt

August

5th Lynn
12th Noreen
19th Leslie
26th Joseph

September

2nd Matt
9th Lynn
16th Noreen
23rd Leslie
30th Joseph

October

7th Matt
14th Lynn
21st Noreen
28th Leslie

November

4th Joseph
11th Matt
18th Lynn
25th Noreen

December

2nd Leslie
9th Joseph
16th Matt
23rd Lynn
30th Noreen

January 2019

6th Leslie
13th Joseph
20th Matt
27th Lynn

February

3rd Noreen
10th Leslie
17th Joseph
24th Matt

March 2019

3rd Lynn
10th New schedule